


Atomic Energy Central School-02, Kalpakkam

Schedule for admission of DAE wards in classes Balvatika-I and II
for the Academic Year 2025-2026

Admission Schedule

1.	Issue of admission form i) Can be downloaded from the AEES website www.aees.gov.in / or from https://aecs2kalpakkam.in/ under the admission tab on the home page (admission circular dated 08.01.2025) (Fee of ₹100 to be submitted along with application) ii) Can be collected from the school office by paying ₹ 100/- through GPAY	From 18.03.2025 to 22.03.2025 (02.00 P.M. to 05.00 pm)
2	Submission of duly filled-in application form with all the necessary documents	18.03.2025 to 22.03.2025 (02.00 PM to 05.00 PM)
3	Display of list of eligible students	25.03.2025 at 05.30 pm
4	Date of admission of DAE wards (submission and verification of all original documents along with online fee payment receipt to office)	26.03.2025 to 28.03.2025 (02.00 PM to 05.00 pm)

Note: For eligibility criteria, age criteria, documents to be submitted and other details, kindly see admission circular issued by AEES available on AEES website (www.aees.gov.in)


FOR Principal

To

1. All the noticeboards of all the departments
2. School noticeboard

प्रधानाचार्य / Principal
परमाणु ऊर्जा केन्द्रीय विद्यालय सं.२
Atomic Energy Central School No.2
कल्पक्कम / Kalpakkam - 603 102
Kancheepuram Dist, Tamil Nadu

Cost: Rs. 100/-

ATOMIC ENERGY CENTRAL SCHOOLS

Application Form for Admission to Balvatika-I, II & III, Class-I to X and XII

For the Academic Year 2025-26

For DAE wards

(This form can be downloaded from: www.aees.gov.in)

Class of Admission	
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Affix

latest

photograph

Sr.No.

Admission No. _____ (For Office Use)

To
The Principal
ATOMIC ENERGY CENTRAL SCHOOL - _____
Centre

SC	ST	OBC	GEN
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(Tick (√) in appropriate box)

Sir/Madam,

I request you to admit my son/daughter/ward to class _____ of your school. The required particulars are given below:

1.	Name of the pupil in full (In BLOCK letters)	Surname	First Name	Middle Name
1 a.	Name proposed by parents to be entered into school records. (It will not be changed later.) (In BLOCK letters.)			
2	Date of birth	In figures	In words	
		DD MM YYYY		
3	Place of birth	Village:	Taluka:	
		Dist.:	State:	
4	Age as on 31 st March of the year of admission		Gender: Male/Female	
5	a) Name of the father in full (in block letters)	a)		
	b) Name of the mother in full (in block letters)	b)		
6	Official address with designation of DAE employee (DAE – units) for father and/or mother			
7	Complete Residential address & Allotment order No. & date			
8	a) CHSS Card No. of the child & Blood Group			
	b) Aadhaar card No.			
9	Monthly income of the parents			
10	Telephone No. (if any) and e-mail	Office: _____	Residence: _____	
		Mobile: _____	e-mail: _____	
		Creche: _____	Emergency contact no. _____	
11	Family Status (Please put a X in appropriate place)	Family of: i) Single Girl Child only	<input type="checkbox"/>	
		ii) Two Girl Children only	<input type="checkbox"/>	
		iii) Others	<input type="checkbox"/>	
12	Name of the home town of the employee as per official records.	Village: _____	Taluka: _____	
		Dist. _____	Nearest Rly. Stn. _____	
13	Name of the school and class in which the child was studying last year and medium of instructions			
14	Whether it was a recognized institution (State Govt. /Cent. Govt.)			

15	Whether he/she was promoted to the class for which admission is sought (attach copy of report card)	
16	Class to which admission is sought	
17	Whether transfer certificate is attached (For Classes II-XII)	
18	No. & date of transfer certificate	
19	Mother tongue of the child	
20	Whether pupil belongs to SC/ST/OBC/Other (Please specify Caste & Category and enclose a copy of the caste certificate in the name of the child.)	
21	Identification Marks (any two)	1. 2.
22	Sibling(s) [brother(s)/sister(s)] name with class & school in which studying	
23	Any other information which the parent/guardian wishes to furnish	

DECLARATION BY PARENT/GUARDIAN

- a) I hereby declare that the information given about my son/daughter/ward (name of the child) _____ furnished by me is true and correct and that I will not demand any change in the date of birth mentioned at serial 2 at a future date.
- b) I am also aware that if the information furnished above is found to be false or incorrect, the admission will be cancelled and the child withdrawn from the school.
- c) I shall abide by the rules of the AEC schools (AEES).

Date: _____

Signature of the Parent/Guardian
Name: _____

Certified that the information in serial no 1, 2, 5, 6, 7 and 12 have been verified and found to be correct.

AO-III/ DEO/APO of concerned DAE Unit

OFFICE USE

Admit _____ to Class _____.
 Admitted to the Class/ Sec. _____ Admission no. _____ Folio no. _____ Receipt No. _____. The name has been entered in the class register.

Date: _____ Class Teacher _____ HM/ VP _____
 Certified that entry has been made in admission/ scholar register. Dealing Assistant _____ Principal _____

ENCLOSURES RECEIVED (duly attested wherever applicable)

- Original Birth Certificate along with an attested copy is to be submitted at the time of admission.
- In case child is admitted in Class II and above, the original TC is to be submitted as per the guidelines issued by CBSE vide CBSE letter no. COORD/EC/30.7/2014 dated 26/11/2014 along with an attested copy of Birth Certificate.
- A copy of Quarter allotment order/Sharing permission order from the department of the parent/guardian.
- A copy of employment certificate of the parent from the concerned unit of DAE or attested copy of latest salary slip or copy of valid Identity Card along with original Identity Card for verification.
- A copy of the caste certificate if applicable.
- Certificate from the administrative head of the unit of DAE certifying correctness of address if residing outside DAE quarters.
- A copy of the CHSS card.
- A copy of Aadhaar Card in the name of Child.
- A copy of certificate of disability if applicable.
- A copy of report card of previous class if applicable.



Sr. No. 2025 /

AECS- _____ received an admission form from Master/Miss _____ son/daughter of _____ for admission to Class _____.

I have personally verified copies of the required documents/enclosures which are attached herewith.

Date: _____ (Dealing Assistant)